

Clarence Public Library
Board of Trustees Minutes
October 23, 2017

Present: Monica Mooney, Judy Hilburger, Michael Rockwell, Marjorie Ebersole, Joan Schultz, Michele Mogavero
Councilman Chris Greene

I Secretary's Report: Motion to Accept: *J. Schultz, 2nd - M. Rockwell Unanimous*

II President's Report:

- Basket sale raised over \$3000. Fewer people attending with 200 boxes of leftovers.
- The basket raffle begins November 6th with the winners called on December 15. Judy will obtain a gift certificate from Asa Ransom for \$70 funded from each Board member.
- ACT meeting to be held in Hamburg on 11/04/17

III Approval of Claims:

- A motion was made to approve the Abstract of Audited Vouchers for the County Checking Account October 2017: 36C - 39C and the Trustees Checking Account October 2017: 29-30T
- Motion to approve payment of bills: *M. Mogavero, 2nd - J. Schultz Unanimous*
- Motion to approve a more recent payment from Trustees Checking Account October 2017: 31T
M. Rockwell, 2nd - M. Mogavero

IV Director's Report

- An Eagle Scout has volunteered to make a sign to Children's Garden and winterize it.
- Question to be investigated about login to WiFi - is it automatic for those who logged in previously?
- Circulation, patron visits, computer usage figures all down, statistics in M.Mooney's report.

V Public Comment - none

VI Unfinished Business

- Chris Greene volunteered to ask Joe Floss, (insurance agent for the town) for clarification about what would need to be insured as the "fixed assets" in the garden. Specifically the bench donated by the Rotary Club and the two curved wooden benches.

VII New Business

- Monica received a call from Mary Jean Jakubowski that the Clarence Library, as reported by a patron, Steven Keith, that it is the noisiest library in the system. Director Mooney spoke to the patron and he had suggestions. With "Quiet Zone" signs in one area as a first step, the Board may consider other options.
- Monica will bring information for the next Board meeting about credit cards from Bank of Akron.
- Open/Closed days to be discussed after staff input.

VIII **Next Meeting Date:** November 27, 2017

IX **Motion to Adjourn:** M. Ebersole, 2nd – M. Rockwell, Unanimous

Respectfully submitted by: J. Schultz